



*Canadian Heritage Breeds (CHB) is a non-profit organization devoted to the preservation of heritage breeds of livestock, many of which are now threatened with extinction.*

# Canadian Heritage Breeds Fall Show November 12-13, 2016

Central Alberta Agricultural Society  
Lacombe, Alberta

Welcome to the Sixth Annual Canadian Heritage Breeds Fall Poultry Show, brought to you by Canadian Heritage Breeds!

The Fall Show is a two-day show and sale that draws poultry and pigeon exhibitors, as well as agricultural-related vendors and poultry fanciers from across Canada.

Besides the animal shows, there are also heritage livestock displays, an egg show, a petting zoo, silent auction, and - here's where you come in – a tradeshow area, featuring just **eight** exclusive vendor spaces for agriculture-related and handmade/homemade vendors to show off their products and services.



An 8x8 booth for CHB members is \$75 or for non-members, just \$100. A CHB membership is just \$10 annually and can be purchased at [www.canadianheritagebreeds.ca](http://www.canadianheritagebreeds.ca).

We are providing you with our comprehensive 2016 vendor package and we encourage you to book your space as soon as possible so that you aren't disappointed.

The CHB looks forward to working with you for our 2016 show! If you have any questions, please do not hesitate to contact me!

Yours Truly,

Kyle Lawrence  
Canadian Heritage Breeds President  
(403) 391-7854  
e-mail: [heritagefarmerkyle@gmail.com](mailto:heritagefarmerkyle@gmail.com)

## General Information

- The 2016 show is located in the Central Alberta Agricultural Society, located at 4200-58 Street, Lacombe, Alberta.
- Preference for vendor spaces will be given to agriculture-related businesses.
- **Set up: November 11, 4 - 9:00 p.m.** and/or **November 12, 8 - 9:00 a.m.** (Vendor set up MUST be complete by 9:00 a.m.)
- **Move out: November 13, 2:00 p.m.**
- **BOOTH RENTAL INCLUDES:** 8'x8' bare booth space. Tables (no skirting) are available for an additional \$10. Complimentary power is available in some spaces, please specify if you need electricity.
- Décor/displays should be less than the maximum height of 11' at the rear, and no more than 4.5' high on the sides of booth(s) where vendor shares a common side wall with another vendor. Décor/displays should not under any circumstances block air or light flow to your neighbouring booths.
- Please feel free to bring tables, furniture, décor, shelving or whatever you need to fill your booth space.
- If you are in need of assistance, ask one of the CHB board members.
- There may not be ATM's on site, but are available within a few blocks in the town of Lacombe.
- There will be a concession on site during the day, Saturday.

## Show Rules and Regulations

1. All booths are to be set up by 9:00 a.m. on November 12th, 2016. If you cannot set up during the set up times on November 11th and 12th, you will forfeit your booth space. Any monies paid will not be refunded.
2. No food of any kind may be sold in vendor booths, due to the livestock show being hosted in the same venue.
3. **All booths must stay set up until 2:00 p.m. on November 13th, 2016.** All vendors are expected to be on location and ready for the doors to open by 9:00 a.m. on November 12th and 13th, 2016. Doors will open to the public at 9 a.m. each day.
4. There are to be no extension cords, tables, decorations or displays outside of the vendor's 8' x 8' booth area. Vendors must contain all materials, demonstrations and promotional giveaways within the boundaries of their exhibit space. Décor/displays should not extend more than 11' at the rear, or more than 4.5' high on the sides of booth(s) where vendor shares a common side wall with another vendor. Décor/displays should not under any circumstances block air or light flow to your fellow vendors.
5. **Show storage.** Vendors may only use space within their 8' x 8' booth for all of their materials, boxes, etc. We recommend planning your booth around your potential storage needs, or simply putting your empty boxes etc. back in your vehicle until take-down time.
6. **Booth sharing is only permitted with approval from Canadian Heritage Breeds.** Only one business is permitted per booth unless you receive permission before the show date from CHB; otherwise, signage and promotional materials from only one business may be displayed per booth. Vendors are not permitted to hand out promotional materials or business cards from other businesses.
7. **All garbage must be removed from booth at the conclusion of the show.** Failure to do so will result in the vendor being charged a \$50 clean up fee.
8. **Music.** If you play music or sound at your booth, we ask that your music be played at a reasonable level so it doesn't disturb the other vendors, exhibitors, animals or activities at the show.

9. **Payments.** All payments etc. are non-refundable once processed by Canadian Heritage Breeds. **Your payment must be made in full to secure your booth space. We will only hold your spot for 7 days after your application, after that, we will allow other applicants to fill your space.**

*Please see also "STANDARD TERMS AND CONDITIONS" on page 5 of this vendor package for your contractual obligations.*

**Canadian Heritage Breeds Fall Show Tradeshow**

Kyle Lawrence

Canadian Heritage Breeds President

(403) 391-7854

e-mail: [heritagefarmerkyle@gmail.com](mailto:heritagefarmerkyle@gmail.com)

**[www.canadianheritagebreeds.ca](http://www.canadianheritagebreeds.ca)**

# Vendor Agreement

BUSINESS NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ TITLE/POSITION: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX: \_\_\_\_\_ CELL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROVINCE: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

(Please provide an e-mail address to receive important show updates!)

## COMPLETE VENDOR PRODUCT LINE OR SERVICE

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### Rental Calculation

Booths	Price	Quantity	Extended Price
8x8 Booth – non-member price	\$100.00		
8x8 Booth – member price	\$75.00		
Optional Services			
Table	\$10.00		
Do you require electricity? <input type="checkbox"/> Yes <input type="checkbox"/> No			
GST is included in booth pricing			<b>TOTAL</b>

## METHOD OF PAYMENT

Your payment must be made within 7 days, in full, to secure your booth space.

### E- TRANSFER

Send payment to canadianheritagebreeds@gmail.com and use the password "chickens"

### CHEQUE

**Please make cheque payable to Canadian Heritage Breeds**

### Mail completed contract and cheque to:

Kyle Lawrence  
37340 Hwy 816  
Red Deer County, AB  
T4E 0V6

Phone: (403) 391-7854  
e-mail: heritagefarmerkyle@gmail.com

**\*\*Return this completed page to Canadian Heritage Breeds\*\***

## STANDARD TERMS AND CONDITIONS

1. **PAYMENT SCHEDULE.** Vendor must pay the full payment before Canadian Heritage Breeds has any obligation to provide booth rental. Vendor's failure to pay the full payment shall be deemed a material breach of this agreement, shall result in damage to the Fall Show, and shall relieve Canadian Heritage Breeds from performing any rental or other services under this agreement.
2. **CANCELLATION.** The vendor acknowledges that in the event that they cannot attend the Fall Show as a vendor, the show will be harmed, and that the vendor will notify Canadian Heritage Breeds of a cancellation as soon as possible in order to minimize the show's damages. If there is a cancellation, the show and vendor agree that the full payment described in Section 1 is non-refundable.
3. **COLLECTION.** In the event that the show is required to file a legal action to collect fees due from the vendor under this agreement, or to otherwise enforce this agreement, then the show shall be entitled to recover all costs and expenses incurred by the show in relation to such legal action, including an award of reasonable attorney's fees.
4. **SOLE VENDOR.** Booth sharing is not permitted without authorization from Canadian Heritage Breeds prior to the show. Without authorization, subletting booth space is prohibited. No vendor shall assign, sublet, or apportion the whole or any part of the space allotted, or have representative products, signs, collateral or any other types of materials from any other business other than the one(s) listed on this agreement. This includes displaying any flyers, brochures, signage or business cards of a different business other than the one shown on this agreement.
5. **SPACE LIMITATIONS.** Vendors are not permitted to have items, products or displays extending beyond the borders of their assigned booth space.
  - 5.1 Décor/displays should not extend more than 11' at the rear, or more than 4.5' high on the sides of booth(s) where vendor shares a common side wall with another vendor.
  - 5.2 Décor/displays should not under any circumstances block air or light flow.
6. **TIME FRAME.** Booths must be completely ready by 9:00 a.m. on November 12, 2016. There will be set up time available on November 11, 2016 from 4:00 p.m. to 9:00 p.m. and November 12, 2016 from 8:00 a.m. to 9:00 a.m.
7. **LIMITS OF LIABILITY.** Canadian Heritage Breeds takes the utmost care when planning the show. However, in the event that the show fails to comply with the terms of this agreement due to any event or act (includes acts of God) which prevents the Fall Show from taking place, the show's liability to the vendor shall be limited solely to a refund of all money paid by the vendor to the show, and the vendor's sole remedy shall be receiving a refund of all money paid by vendor to the show.
8. **INSURANCE, LOSS AND LIABILITY.** The vendor agrees to carry at least one million dollars in liability insurance. Canadian Heritage Breeds will not be liable for injury caused by vendors. The vendor agrees to indemnify and save harmless, the event, its producers, management and its employees from any and all claims, causes of action and suits accruing or resulting from any damage, injury or loss to any persons, including but not limited to persons to whom the vendor may be liable under any Workers Compensation Law, and the vendor themselves from any loss, damage, cause of action, claims or suits for damages or merchandise, caused by arising out of or in any way connected with the exercise by the vendor privileges granted herein.
9. **BOOTH SELECTION.** Booths will be assigned by show staff and will be on a first-come, first-serve basis. Vendors will discover their booth location when they arrive on set up day. We also reserve the right to reassign a vendor's booth location if necessary.
10. **VENDOR COOPERATION.** Vendors agree to conform to the Show Rules and Regulations as set out in the vendor package. Vendors will be treat show staff with common courtesy at all times. Canadian Heritage Breeds will not tolerate verbally or physically abusive behaviour. If the vendor is unable to control their conduct or the conduct of their employees or agents, it will result in the immediate expulsion of the vendor from the show. The vendor understands that in such event, no refunds will be granted.

I have read this entire Agreement and I understand its terms. By signing this application, we also agree to follow and abide by the terms and conditions set in the Canadian Heritage Breeds Fall Show vendor contract.

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Signature

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Date

**\*\*Return this completed page to Canadian Heritage Breeds\*\***